

**HOOKSETT SEWER COMMISSION
DECEMBER 17, 2024
MEETING MINUTES**

The meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

Pledge of Allegiance.

Manifests were approved and signed.

Approve Meeting Minutes: Commissioner Bairam made a motion to approve and sign the workshop and regular meeting minutes of December 3, 2024 as read. Seconded by Commissioner Baines. Motion Carried. Commissioner Duhaime abstained because he wasn't here.

All correspondence was read.

Financial Report: G. Beloin reported on the cash and invested funds. This transfer is above the budget and needs to be reimbursed, by the trust, since the original expenditures came out of the budget.

- Commissioner Bairam made a motion to transfer \$11,178.06 from the Hooksett Sewer Commission Trust – Plant and Composting account to the Hooksett Sewer Commission checking account for Martins Ferry Force Main project expenditures. Seconded by Commissioner Duhaime. All in favor. Motion Carried unanimously.

Scheduled Appointments: NONE

Assistant John Clark reported on the following:

PLANT NUMBERS FOR DECEMBER

- TSS 13.0 mg/l 96% removal
- BOD 12.3 mg/l 96% removal
- No violations to report.
- pH average is 7.09
 - average low is 6.80
 - lowest point is 6.43
- Permit
 - Permit is open for public comments. They are due on 2/13/25. EPA granted a 30-day extension. A 60 day extension was originally requested.

- Rick Cantu tests completed. His report is coming soon.
- There's a meeting with the permit team, at the attorney's office, on January 14, 2024 at 10:00am. Commissioner Baines pointed out that Rick Cantu had a vital part in accomplishing this task (NHDES permit).

SOLAR:

- Production looks on par.

Superintendent Conaty Reported on the Following:

FORCE MAIN REPLACEMENT/MARTINS FERRY PS UPGRADE

- Six easements granted – waiting on one from McClellan.
 - Eversource (1) – Signed in hand - recorded
 - Town ones (2) – Signed in hand - recorded
 - SNHU (2) – signed in hand - recorded
 - Old Castle (1) – Signed in hand - recorded
 - McClellan (1) – Working on final.
- SRF funding list
 - Martins Ferry Force main -Underwood Engineers was doing the application which is now complete.
 - Ken will contact Underwood this week to see when it will go out to bid.

DEWATERING PROJECT:

- Screw Presses to be delivered by the end of February.
- Conveyors will be here by the 2nd week of January 2025.
- Supt. Conaty and Asst. Supt John Clark will be going to NY in February to check on the progress of the screw presses.

ASSET MANAGEMENT:

- Entering new equipment – still working on new database.

TIF PROJECT

- Tri Town pump station functional.
- Electrician waiting on small items.
- Working on punch list with Engineer tomorrow.
- Letters were sent to the residents. So far one permit was issued and more permits may be in by the end of next week. Commissioner Baines asked how many residents could hook on. Supt. Conaty said there are 33 residents.

OTHER:

- 7 Martins Ferry Rd. – Lamontagne project – Supt. Conaty just has to do the finals for the backflow preventers.

- Park Place Commercial – under construction – foundation is complete. There're just waiting for the steel to show up.
- Golden Gate in progress. They're swapping the first pump today. The second pump will be swapped tomorrow.
- NH DES cyber security implementation will start on Friday.
- Chester Woods had their precon last Thursday. There will be 79 apartments and 39 contractor bays starting soon.
- 47 Thames Rd Apartments (16) starting soon.

TIF UPDATES: Supt. Conaty started that Bruce Thomas wasn't going to be here to report on the TIF project because there's not a lot of anything to report. He did want the Board to know that the Town Council is having a Public Hearing on the Martins Ferry Road project, at their meeting, on January 8, 2024 and the draft of the 3A Intersection project study came in.

OLD BUSINESS: NONE

NON-PUBLIC SESSION: NONE

PUBLIC INPUT: NONE

NEW BUSINESS:

Incentives for housing: Businesses want some sort of incentives to build in this Town. If the Town Council was willing to step up and do something, maybe the Sewer would follow suit. Right now we do most of the leading instead of following and it should be the opposite.

The Town Administrator, head of Community Development isn't working with sewer. If he would come down and talk to the Board, or call them and they could go up to him, he would get a better understanding of them. If he knows the sewer is expecting a lead from the Council, the sewer can talk about it where they could assist.

The sewer shouldn't take the lead. They took the lead when they first put the pipe across the river. That started TIF. Next the pump station went in and now they're hooking up to sewer and we're going to benefit from it. The fact of the matter is the lead didn't come from the Council, it came from the sewer.

Businesses need an incentive to build in Town. There is nothing coming from the Council that gives anyone incentives to develop.

The Sewer has concerns that the Town Council should take hold of the situation and do something about it. The Town Administrator should do something about it.

ADJOURNMENT:

Commissioner Bairam made a motion to adjourn at 1:01pm. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.

Respectfully

Linda O'Keefe
Office Manager

Richard Bairam, Clerk